

Hotel Accommodation Rates and Conditions

Sweets Middle East and Sweet & SnackTec Middle East 2009

2 - 4 November 2009

Dubai International Convention and Exhibition Centre

Dubai Congress Management, a division of DWTC, is pleased to offer a number of rooms in all categories to all exhibitors and visitors of Sweets Middle East 2009 and Sweet & SnackTec Middle East 2009. Please keep in mind that the lower priced hotels get booked very quickly and we therefore recommend that you book your rooms as early as possible to avoid disappointment.

Bookings will be accepted until **22 September 2009** after which rooms will be subject to availability and rates cannot be guaranteed.

5-Star Hotels	Room Type	Single Room in AED	Double Room in AED	Distance from Airport in minutes	Distance from Venue in minutes
Angsana *	Run of the House	700	700	25	05
Dusit *	Standard	850	900	25	07
Movenpick *	Superior	900	950	10	15
Monarch *	Deluxe	900	950	20	03
Grand Millennium *	Superior	900	1000	35	15
Al Bustan Rotana *	Classic	930	1020	05	15
Crowne Plaza - Sheikh Zayed Road *	Standard	950	950	20	10
Al Murooj Rotana *	Classic	990	1080	25	07
Fairmont	Fairmont Room	1139	1199	20	02
Emirates Towers	Deluxe	1290	1410	25	05
Shangri-la *	Deluxe	1300	1300	25	10

The above rates are applicable for the lowest category of rooms at each hotel. These could be Standard rooms, Superior room or Deluxe rooms depending on the hotel. The rates are in AED per night, per room, inclusive of taxes and service charge.

*** Buffet Breakfast is included**

4-Star Hotels	Room Type	Single Room in AED	Double Room in AED	Distance from Airport in minutes	Distance from Venue in minutes
Rydges Plaza	Standard	550	550	25	07
Capitol *	Standard	585	625	25	10
Jumeirah Rotana *	Classic	630	720	25	15
Dhow Palace *	Deluxe	650	750	20	15
Majestic *	Standard	660	720	20	15
	Deluxe	780	840		
Novotel * #	Standard	700	750	25	In the Venue
Towers Rotana *	Classic	780	870	25	10
Media Rotana *	Classic	780	870	35	20

The above rates are applicable for the lowest category of rooms at each hotel. These could be Standard rooms, Superior room or Deluxe rooms depending on the hotel. The rates are in AED per night, per room, inclusive of taxes and service charge.

*** Buffet Breakfast is included # Scheduled Complimentary Airport Transfers available**

3- Star Hotels	Room Type	Single Room in AED	Double Room in AED	Distance from Airport in minutes	Distance from Venue in minutes
Arabian Park	Standard	450	450	10	10
Holiday Inn Express – Jumeirah *	Standard	450	450	25	15
Holiday Inn Express -Safa Park *	Standard	450	500	20	10
Seashell Inn *	Standard	450	500	20	15
Ibis WTC * #	Standard (No Twin or Single Beds)	500	550	25	In the Venue
Holiday Inn Express – Internet City *	Standard	550	550	35	20

The above rates are applicable for the lowest category of rooms at each hotel. These could be Standard rooms, Superior room or Deluxe rooms depending on the hotel. The rates are in AED per night, per room, inclusive of taxes and service charge.

*** Buffet Breakfast is included # Scheduled Complimentary Airport Transfers available**

Hotel Apartments	Room Type	Single Room in AED	Double Room in AED	Distance from Airport in minutes	Distance from Venue in minutes
MiNC *	01 Bedroom	600	600	35	20
	02 Bedroom	800	800		
Grand MidWest *	Studio	600	650	20	15
	01 Bedroom	700	750		
	02 Bedroom	1000	1000		
Jumeirah Residence *	01 Bedroom Duplex	1300	1300	20	Next to Venue
	02 Bedroom	1800	1800		

The above rates are applicable for the lowest category of rooms at each hotel. These could be Standard rooms, Superior room or Deluxe rooms depending on the hotel. The rates are in AED per night, per room, inclusive of taxes and service charge.

*** Buffet Breakfast is included**

Cancellation policy

The cancellation policy is applicable if the room is cancelled after the confirmation of the reservation. 100% of the booked period will be charged should the guest check out before the reserved dates.

Angsana	Crowne Plaza	Dusit	Jumeirah Residence
Monarch	Arabian Park	Movenpick	Emirates Towers
Fairmont	Rydges Plaza	Capitol	Grand Millennium
Majestic	Seashell Inn	Dhow Palace	Grand MidWest
MiNC	Holiday Inn Express – Safa Park, Jumeirah & Internet City		
<p>*14 to 3 days prior to arrival date – 2 nights charge *2 days prior to arrival date & No-Show – 100% of nights reserved</p>			
Ibis - World Trade Centre		Novotel - World Trade Centre	
<p>*30 to 15 days prior to arrival date – 50% of total days reserved *14 to 7 days prior to arrival date – 80% of nights reserved *6 days prior to arrival date & No-Show – 100% of nights reserved</p>			
Shangri-la Dubai			
<p>* 0 to 02 days prior to arrival date – 2 nights charge *1 day prior to arrival date & No-Show – 100% of nights reserved</p>			
Al Bustan Rotana	Al Murooj Rotana	Towers Rotana	Media Rotana
Jumeirah Rotana			
*3 days prior to arrival date & No-Show – 100% of nights reserved			

How to reserve a room

Please complete the attached hotel reservation form and email it to Dubai Congress Management, dcm@dwtc.com or fax it to +971 4 318 8737. For assistance please call us on +971 4 308 6076 / 6131.

An acknowledgement receipt will be sent to you within 72 hours advising that the room has been allocated. The hotel will send your confirmation number 30 days prior to your scheduled arrival.

Please ensure that our domain www.dwtc.com is white listed or included in your safe list to receive emails sent by us. **DWTC cannot be held responsible** for non-deliverable emails due to inactive or bounced email addresses.

Visas - Please note visas will not be processed without hotel accommodation.

The following nationalities do not need to apply for a visa in advance to enter Dubai and can obtain the entry permit upon arrival: GCC residents, Andorra, Australia, Austria, Belgium, Brunei, Canada, Denmark, Finland, France, Germany, Greece, Hong Kong, Iceland, Ireland, Italy, Japan, Liechtenstein, Luxembourg, Malaysia, Monaco, Netherlands, New Zealand, Norway, Portugal, San Marino, Singapore, South Korea, Spain, Sweden, Switzerland, United Kingdom, United States of America, Vatican.

For all other nationalities a visa must be obtained prior to arrival in the UAE.

The visa requirements, the relevant forms and the visa rates will be sent to you by the hotel along with the room confirmation number. Upon receipt of the relevant forms, please complete and return them to the email address specified on the form along with **scanned, clear** copies of **all** requested documents. The weekend in the UAE is Friday & Saturday. The immigration office is closed on these days.

Please note that some airlines may need the visa to be produced prior to boarding the aircraft. If this is the case please notify us as soon as possible to initiate the visa application process with the hotel.

Please ensure that your passport is valid for at least 6 months beyond your intended period of stay.

As per the UAE regulations all hotels charge a visa security deposit of AED 5,000/- for each visa request. An additional charge of AED 2,000/- is needed for the following nationalities: Algeria, Libya, Mauritania, Morocco & Tunisia (subject to change by immigration without notice).

The visa fees and visa security deposit are charged prior to processing the visa. The visa fees are non-refundable if the visa application is unsuccessful or rejected by immigration.

The visa security deposit will be refunded once the delegate has left the UAE and after the exit stamp page has been emailed or faxed to the hotel.

After the receipt of the exit stamp page please allow 3 to 4 weeks time for completion of the refund process.